

**City of Milpitas
Library Subcommittee Meeting
City Hall Committee Conference Room
Monday, April 16, 2007**

DRAFT MEETING MINUTES

- 1. Flag Salute** Vice Mayor Livengood led the Committee in the Pledge of Allegiance.
- 2. Call to Order:** Vice Mayor Livengood called the meeting to order at 5:32 p.m.

Attendees:

Council: Vice Mayor Livengood, Mayor Esteves (arrived 5:40 p.m.)
Staff: Mark Rogge, Tom Williams, Greg Armendariz, Emma Karlen,
Bonnie Greiner, Donna Biles, Jorge Bermudez
Library: Sara Flowers

- 3. Public Forum** – No comments were received.
- 4. Announcements** – there were no announcements.
- 5. Approval of Agenda** – the agenda was approved by Vice Mayor Livengood.
- 6. Approval of Meeting Minutes** – December 13, 2006 and February 28, 2007 – approved.
- 7. Progress Reports**

Library

Mr. Rogge gave a brief presentation on the Library construction schedule, expenditures to date, and cost plan. He presented a monthly progress report and noted the building and site work amount was revised to \$25,545,000, based on the schedule of values. Current contract change orders, in progress, total \$87,000, with the remaining construction contingency at \$2,513,000. He reviewed the major issues: baseline schedule, schedule of values, contaminated soil, PG&E temporary power, and conditions at the historical building. The fee for providing temporary power until PG&E establishes permanent power at the garage is estimated to be \$20,000 (to provide continuous construction power to the garage and library). Mr. Rogge reported the schedule of values, submitted by S.J. Amoroso, provided more detail on the various bid items, charged to several projects, totaling \$27,152,000. Based on the Schedule of Values some items were shown on the bid schedule under the wrong line item, and would be charged to the wrong project. Therefore, staff recommends adjusting the S.J. Amoroso purchase order to reflect the figures shown in the revised schedule of values. The total amount does not change.

Vice Mayor Livengood expressed concern that the project not be rushed, and requested staff to make certain the contractor is in agreement with the baseline schedule. He stated he did not want to see overtime to meet a deadline, and asked that expectations are clear and that any problems be brought forward early.

Mr. Rogge reviewed the lease with the County and noted three items are under discussion in the lease. The county does not pay for site lighting and prefers that it be metered separately. The county wants the City to be responsible for exterior painting. The mechanism for after-hours usage by the City needs to be developed.

Mr. Rogge reviewed the groundbreaking ceremony reporting that invitations were sent out last Friday. The event will take place on April 28 at 10:00 a.m. Mayor Esteves and Vice Mayor Livengood requested speeches be limited to 4 minutes each and that only the Mayor, Vice Mayor, County Supervisor and County Librarian speak. The City Manager will host the event and mention the donation of the books by the Council members.

East Parking Garage

Mr. Rogge reviewed the East Parking Garage construction schedule, expenditures and cost plan. He reviewed the \$53,552 total in change orders, which is less than 1% of the original construction amount. He reported that the project is 74% complete, with the remaining contingency at \$746,448. Mr. Rogge reported the issues are the PG&E power and delivery of guard screens.

North Main Streetscape

Mr. Rogge reviewed the North Main Streetscape schedule and project cost summary, noting the total project costs is \$8,490,000 with \$8,000,000 CIP funding. He reviewed Phase II prioritization and reported they are over budget by \$490,000 to include all scope. He recommended the following be completed: 1) Main Street 237 off-ramp to Carlo Street, 2) Winsor Street from garage to under Hwy. 237. Optional work, requiring additional funding would be Carlo Street (Main to Winsor), and Winsor Street (Hwy. 237 to Carlo).

The Committee directed staff to bring forward an analysis and recommendations to the Council, to stay within the budget, and prioritize the N. Main Street Phase II segments.

8. Other Business - None

9. Set next Meeting Date: Tuesday, May 22, 2007 at 5:30 p.m.

10. Adjournment – the meeting was adjourned at 6:40 p.m.